



“Every day is an opportunity to shine”

Admission Arrangements Policy

Policy Location:	Last Revised:	Review Due:	Person Responsible:
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Barndale House School

Admission Arrangements Policy

September 2019

Barndale House School is a specialist provision for children and young people aged 2-19 years with a wide range of special educational needs (SEN), including those with learning difficulties, severe learning difficulties, sensory impairments, Autism Spectrum Disorder (ASD) and Profound and Multiple Learning Disabilities (PMLD). All pupils have an Education, Health and Care Plan (EHCP).

Our pupils are referred to us through the Local Authority (Northumberland County Council – NCC) at different stages of their schooling. The majority of pupils join the school during the Early Years Foundation Stage (EYFS) but we also admit pupils into other age phases. When pupils are referred to us the school will work with a range of colleagues from different services, parents and / or carers to assess the pupil's needs and whether they can be met at Barndale House School.

The decision on the placement is the responsibility of the Local Authority and is based on multi agency reports and parents' views. All referrals for admission of a pupil with SEN must be made through the LA Principal Officer for SEN. Final decisions about admissions rest with the Local Authority. Continued placement at Barndale House School is considered through annual review, in accordance with the SEN Code of Practice (Published by the Department for Education / Department of Health – January 2015)

Parents / carers are welcome to make an appointment to visit to the school and talk with a member of the Senior Leadership Team about the provision available at the school. Once a pupil has been allocated a place, we will discuss with parents a transition programme to make the transfer to Barndale House School as smooth as possible.

The school currently has 39 planned full time places. If the school is full, we will assess any new referrals for suitability of placement and make a recommendation to the Local Authority, giving notice that we are currently full. However, the Local Authority Inclusion Panel has responsibility for placement and can ultimately direct the school to take a pupil. There may be a situation where we are full in a particular class or key stage and unable to take a new admission, yet have a place in another area of the school. In such a case the school would have discussions with the Local Authority.

Residential Provision

Children and young people who attend Barndale House School may be offered the opportunity to access our residential provision. This could be extended days or overnight stays. The residential provision is open to any pupil aged 7–19years. The benefits that the residential provision can offer an individual child or young person will be discussed at a pre-residential meeting with the Head of Care and reviewed at the child's educational annual review. The range of residential opportunities offered to the child/young person will take into account their individual needs and abilities..

Related Policies and Documents

SEND code of practice: 0 to 25 years (Jan 2015)

Northumberland County Council Local offer

<https://www.northumberland.gov.uk/Children/Northumberland-Local-Offer-SEND-0-to-25-years.aspx>